



Production schedule & Policies:

Step 1:

Upon completion of your photo shoot contact sheets will be posted on the website listed under photo shoots within 7-10 business days. You will receive a phone call or email providing you with a password to view your images. Your photos will be up on the website for approximately 15 days. You can save them to your files and print out if you wish to view.

Step 2:

Your photos will be reviewed and carefully selected by the agency director to provide you with images to best represent you in this industry. Allow approximately 7-10 business days to make these selections. You will be required to provide us with your current stats to include on your email file and image gallery on the website.

Step 3:

Once the images are selected, we submit to the photo editor for proper sizing, editing and any touch ups needed. Please allow up to 7-10 business days for postings to the website, depending upon his schedule.

Completion and maintenance:

You will then be able to see your image gallery of photos and stats on the agency's website. If you have any current tear sheets (copies of printed work from magazines, brochures, etc) we will include them as needed. (Please see below disclaimer for more details). Model stats should be updated as needed, especially for children, please see form.

Disclaimer: In order to meet the agencies criteria, we have hired a local professional photographer for quality marketing materials and maintenance of our model & talent data base. Our clients require current, commercially acceptable photo images. In the case a model brings their own photos and/or model tear sheets to the agency, they must meet agency standards through the agency Director. Additional charges may be incurred for use of digital copies such as scanning, clean up and resizing of images. When accepting outside photographer's photos, models must provide the agency with a signed photo release form from photographer in order to use on our website and marketing materials.